

## **Procedure for Expenditures from The Louisville Tree Fund**

The Louisville Tree Fund was established to support the Mission of the Louisville Metro Tree Advisory Commission (LMTAC): to protect, preserve, and grow Louisville's tree canopy. Currently held and managed at the Brightside Foundation (BF), the Fund is maintained in a separate checking account, separate from other BF funds.

Following is the procedure for allocating and disbursing funds from The Louisville Tree Fund:

- Approval for the expenditure of dollars must come in writing from either the Commission Projects Committee via the LMTAC or the LMTAC directly. The City's urban forester will be responsible for preparing the documentation packet that details each allocation request including copies of grant requests, invoices, etc.
- The LMTAC representative on the BF Board (currently, the LMTAC Treasurer, Allen Steinbock) will be responsible for presenting each approved allocation documentation packet to the BF.
- Following presentation to the BF Board, the check request form will be completed by the City's urban forester and used as follows:
  - (A) To track the allocation for accounting purposes.
  - (B) To create the signed check.
  - (C) To designate preferred delivery of the check with accompanying correspondence to the recipient.

# REPUBLIC BANK

www.republicbank.com

Member FDIC

Brightside Inc  
The Louisville Tree Fund  
527 W Jefferson St Fl 2  
Louisville KY 40202-2814

Account #####5395

Statement Date 11/28/14

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Your Account Managed By  
CORPORATE CENTER BANKING CTR  
(502) 584-3600  
BRANDON JAGGERS  
Managing Director

## YOUR ACCOUNTS AT A GLANCE

Checking Balance \$ 12,127.26

## ACCOUNT STATEMENT

HAVE QUESTIONS ABOUT YOUR OVERDRAFT HONOR LIMITS?  
CALL US TOLL FREE AT 866-562-8810 TO OBTAIN YOUR OVERDRAFT HONOR LIMITS.

### MONEYMGR FREE BUSINESS

Account #####5395

Beginning balance on 11/01/14	\$	12,127.26	Days in period	30
+ Deposits and other credits (0)	\$	0.00		
Interest Paid	\$	0.00	Average Daily Balance	12,127.00
- Checks and other debits (0)	\$	0.00		
Service Charges	\$	0.00		
Ending balance on 11/28/14	\$	12,127.26		

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Statement Date 12/31/14 Page 1

Your Account Managed By  
CORPORATE CENTER BANKING CTR  
(502) 584-3600  
BLAKE COUNSELL  
Asst. Banking Ctr Manager

**YOUR ACCOUNTS AT A GLANCE**  
Checking Balance \$ 14,177.26

## ACCOUNT STATEMENT

REDUCE THE RISK OF CHECK FRAUD WITH POSITIVE PAY. THIS SERVICE ALLOWS  
YOU TO REVIEW SUSPICIOUS CHECKS BEFORE THEY CLEAR YOUR ACCOUNT.  
VISIT REPUBLICBANK.COM OR CALL 1-866-534-2341 FOR MORE INFO.

### MONEYMGR FREE BUSINESS

Account #####5395

Beginning balance on 12/01/14	\$	12,127.26	Days in period	31
+ Deposits and other credits (2)	\$	2,050.00		
Interest Paid	\$	0.00	Average Daily Balance	12,240.00
- Checks and other debits (0)	\$	0.00		
Service Charges	\$	0.00		
Ending balance on 12/31/14	\$	14,177.26		

### DEPOSITS & OTHER CREDITS

Date	Description	Amount
12/02	DEPOSIT	50.00
12/31	DEPOSIT	2,000.00

### DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
12/01	12,127.26	12/10	12,177.26	12/19	12,177.26
12/02	12,177.26	12/11	12,177.26	12/20	12,177.26
12/03	12,177.26	12/12	12,177.26	12/21	12,177.26
12/04	12,177.26	12/13	12,177.26	12/22	12,177.26
12/05	12,177.26	12/14	12,177.26	12/23	12,177.26
12/06	12,177.26	12/15	12,177.26	12/24	12,177.26
12/07	12,177.26	12/16	12,177.26	12/25	12,177.26
12/08	12,177.26	12/17	12,177.26	12/26	12,177.26
12/09	12,177.26	12/18	12,177.26	12/27	12,177.26

Brightside Inc

Account #####5395  
Statement Date 12/31/14

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## ACCOUNT STATEMENT

### DAILY BALANCE SUMMARY (cont.)

Date	Balance	Date	Balance	Date	Balance
12/28	12,177.26	12/30	12,177.26		
12/29	12,177.26	12/31	14,177.26		